## Accounting

**Degree Type** 

Certificate of Completion

## **Required Courses**

Offered at Wenatchee and Omak campuses

Prerequisites for certificate program: ENGL 97, MATH 99 or qualifying placement scores.

#### **Core Program Requirements**

| Course ID          | Title                                | Credits |
|--------------------|--------------------------------------|---------|
|                    | BUS& 101 or BUS 146                  | 5.0     |
| ACCT 102           | Practical Accounting I               | 5.0     |
| ACCT 103           | Practical Accounting II              | 5.0     |
| ACCT 105           | Payroll/Tax Accounting               | 3.0     |
| BCT 105            | Computer Applications                | 5.0     |
| BCT 130            | Spreadsheets                         | 5.0     |
| ACCT 165           | Computerized Accounting              | 5.0     |
|                    | BCT 205 or CMST& 210 or CMST& 220    | 5.0     |
|                    | MATH 99 or higher                    | 5.0     |
| ENGL& 101          | Composition: General                 | 5.0     |
| MATH 99, ENGL& 10: | <u>1</u> : Placement score required. |         |

Total Credits 48

### Note:

To be eligible for the associate degree or certificate, students must earn at least a "C" grade (2.0) in all core program courses and a cumulative 2.0 grade point average or higher. Core program courses may have prerequisite requirements. English and mathematics courses require qualifying placement scores or acceptable preparatory coursework in those subjects. See course descriptions for details.

## BUS& 101 or BUS 146

**Elective Credits** 5.0

| Course ID | Title                    | Credits |
|-----------|--------------------------|---------|
| BUS& 101  | Introduction to Business | 5.0     |
| BUS 146   | Business Ethics          | 5.0     |

## BCT 205 or CMST& 210 or CMST& 220

**Elective Credits** 5.0

| Course ID | Title                       | Credits |
|-----------|-----------------------------|---------|
| BCT 205   | Business Communications     | 5.0     |
| CMST& 210 | Interpersonal Communication | 5.0     |
| CMST& 220 | Public Speaking             | 5.0     |

# MATH 99 or higher

**Elective Credits** 5.0

| Course ID | Title                | Credits |
|-----------|----------------------|---------|
| MATH 99   | Intermediate Algebra | 5.0     |